

## FEEDBACK REPORT

Please, read this feedback report before you organise your self-assessment process and be aware of the questions asked here.

It would be helpful for **COMMIT** if you want to share your feedback report with us. If you agree, please send it to **office@eucen.eu** stating in the subject "**COMMIT feedback**". Thank you.

In case you feel you require the participation of an external expert to help you with this process, please contact **eucen** to ask for advice on how to proceed and what to prepare before the expert arrives to your institution for this activity. Email **office@eucen.eu** stating in the subject "**COMMIT consultancy**".

### 1. Basic information

Your Name SURNAME	
Your Institution	
City (Country)	
Starting and Finishing date and time of the visit	
Name of the visiting expert (if applicable)	
Institution of the visitor (if applicable)	
Date of this report	

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### 2. Description of the visit

Tool(s) explored during the current activity	<p>Tool 1: Strategy Process</p> <p>Tool 2: Strategy Content</p> <p>Tool 3: Benchmarking tool</p> <p>Tool 4: Monitoring attainment</p>
<b>Length</b> Do you think you had enough time?	
<b>Involvement</b> Do you feel your institution was involved enough?	
Would you have liked to involve someone who could not attend? Who?	

<p><b>Outcomes</b></p> <ul style="list-style-type: none"> <li>■ In what respect do you feel the visit has been useful?</li> <li>■ Do you feel your colleagues think the same?</li> <li>■ Which changes have been identified for action?</li> <li>■ Which is the targeted time for their implementation?</li> <li>■ Do you think your institution is seriously committed to implementing these changes and make improvements in Social Dimension policies?</li> </ul>	
<p><b>Model</b> <b>If you have had an external expert:</b></p> <ul style="list-style-type: none"> <li>■ Do you think that bringing in an external expert to help you consider and debate about these issues has increased the commitment in your institution?</li> <li>■ For which actors?</li> <li>■ In what respect?</li> </ul>	
<p><b>Model</b> <b>If you have <u>not</u> had an external expert:</b></p> <ul style="list-style-type: none"> <li>■ Do you think that an external expert would have helped you to do a better process? Why?</li> <li>■ Would you run again this process but with external help?</li> </ul>	
<p>List the most important <b>benefits</b> you anticipate from having run this process in your institution and from using the COMMIT tools</p>	



**3. Future**

<p>How do you think the process could be improved?</p>	
<p>How do you think the tools could be improved?</p>	
<p>Would you like to plan periodic (e.g. every 3 years) processes to check on progress in this area?</p>	
<p>If “yes”, will you suggest it at your institution?</p>	
<ul style="list-style-type: none"> <li>■ Would you recommend to other institutions the use of the COMMIT tools and approach?</li> <li>■ Under which circumstances?</li> </ul>	



**4. People involved in this process from your institution/city/region**

	<b>Name SURNAME</b>	<b>Job Title/Position</b>
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